Kamala Education Society's

Pratibha College of Education

Chinchwad Pune – 19

Meeting No – 24 IQAC committee (2024-25)

Date: 14/10/2024 Time: 03.00 PM

Venue: Pratibha College of Education, Chinchwad Pune – 19

Agenda

1. To check out the plan of action towards quality management enhancement for the academic year 2024-2025.

2. Members suggestions and proposed future plans of the institution.

3. Preparation for AQAR filling.

4. Any other matter with the permission of chairman

Vote of thanks

1. Welcome

Dr. Deepak Shah, Chairman of the IQAC has welcomed all the members for the first meeting of academic year 2024-25. He congratulated the advisory committee of the IQAC for their valuable support in NAAC visit.

Then he requested secretary to proceed with the agenda of the meeting

Principal Dr. Pornima Kadam presented the revised assigned departmental work for smooth functioning. Those academic departments are as follows:

Examination, Students Attendance, Practice Lessons, Placement Cell, Students Welfare, Social Service, Timetable, Bahishal, Trip& excursion, Yoga & Sports,

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Cultural activities, Workshops, Inter-college competitions, Microteaching, Internship, Library, Guest lectures.

2. To check out the plan of action towards quality enhancement for the academic year 2024-25 IQAC Coordinator Dr. Suvarna Gaikwad presented the plan of action and introduced activities for the academic year 2024-25 to enhance the quality. The activities included are curricular, co-curricular and extra-curricular activities.

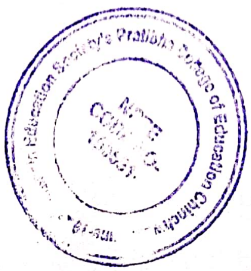
In academic/ curricular activities, curriculum planning meeting, preparation of subject wise year plans, use of innovative techniques and strategies in teaching, rigorous training of skill development, proper orientations of practicals and activities to students, conduction of assembly are included.

In cocurricular, first year induction programme, Sharadiya navaratri mahotsav, cristmas celebration, Bhagwad geeta pathan, Yuva din celebration, Makar sankranti celebration, Marathi bhasha pandharwada, Republic day celebration
Consumer day celebration, Reading motivation day, Science day celebration these programmes are included.

While in extra curricular, Teaching aids workshop, Lifelong learning lecture series, Health and Yoga activities, Sports activities, Bahishal lecture series (Babasaheb Jaykar Vyakhyanmala), Workshop on NEP under extramural activities, Student welfare activities – Nirbhay Kanya Abhiyan, Smart writing workshop, Green club, Commerce club, Science club, Mathematics club, History club activities are planned.

Organization of different guest lectures, placement service activities are also planned for students. Students & Faculties will be motivated to attend and present papers in National level conference and also for taking admissions for NPTEL courses. They will be also guided and motivated for registrations of Ph. D, higher studies and NET/SET.

Under student lead extension activities, Tree plantation, Cleanliness rally, Street play, Models of teaching workshop, Action research workshop, Environmental protection activities are also planned.



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3. **Preparation for AQAR procedure:** As per the guidelines received from NAAC, it is mandatory to fill AQAR. In the view of this, secretary of the institute Dr. Deepak Shah and chief administrative officer of the institute guided about filling of AQAR. It was decided that as per the requirement of staff members, more laptops will be allotted to them. For the website updating work, special assistance will be given. Whenever the members need any help for the NAAC work, management will support them.

4. **Any other matter with the permission of chairman:** Students' feedback regarding teaching, learning and curriculum should be taken for the quality enhancement. Teacher should prepare course feedback for better teaching learning process.

IQAC members appreciated the efforts taken by the faculty for quality improvement & conveyed their best wishes for future plan of action.

Resolution: It was resolved to work rigorously throughout the year and implement more innovative practices for student support and progression. Then meeting was concluded with vote of thanks by the secretary.



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Kamala Education Society's

Pratibha College of Education

Chinchwad, Pune -411019

Meeting No. -24
Date: 14/10/2024

IQAC committee (2024-25)
Time: 5.00 pm.

Venue: Pratibha College of Education, Chinchwad, Pune -19

Sr.No.	Name of the Members	Designation	Signature
1	Dr.Pornima Kadam	Chairperson	
2	Dr.Deepak Shah	Management Representative	
3	Dr.Sushil Muthiyan	Local Society Member	
4	Mr. Rajesh Mhaske	Industry Expert	
5	Dr.Kankaria Rajendra	CAO,PGI	
6	Principal Savita Travis	Employer Representative	AB
7	Assist.Prof.Manisha Patil	Teacher Representative	
	Assist.Prof.Geeta Kamble		
	Assist.Prof.Sushil Bhong		
	Assist.Prof.Asmita Yadav		
	Assist.Prof. Dr.Santosh Umate		
	Assist. Prof. Pallavi Chavan		
8	Bhavana Kakade	Non-teaching Representative	
9	Mrs. Chaitali Kale	Alumni Representative	
10	Divya Nair	Student Representative	
11	Mr. Pratik R. Kale	Parent Representative	
12	Assist. Prof. Dr. Gaikwad S.P.	IQAC Coordinator	

Principal
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Pratibha College of Education

Chinchwad, Pune -411019

Meeting No. -25

IQAC committee (2024-25)

Date: 17/06/2025

Time: 2.00 pm

Venue: Pratibha College of Education, Chinchwad, Pune -19

Sr.No.	Name of the Members	Designation	Signature
1	Dr. Pornima Kadam	Chairperson	
2	Dr. Deepak Shah	Management Representative	
3	Dr. Sushil Muthiyan	Local Society Member	
4	Mr. Rajesh Mhaske	Industry Expert	
5	Dr. Kankaria Rajendra	CAO,PGI	
6	Principal Savita Travis	Employer Representative	AB
7	Asst. Prof. Manisha Patil	Teacher Representative	
	Asst. Prof. Geeta Kamble		
	Asst. Prof. Sushil Bhong		
	Asst. Prof. Asmita Yadav		
	Asst. Prof. Dr. Santosh Umate		
	Asst. Prof. Pallavi Chavan		AB
8	Mrs. Bhavana Kakade	Non-teaching Representative	
9	Mrs. Chaitali Kale	Alumni Representative	
10	Divya Nair	Student Representative	
11	Mr. Pratik R. Kale	Parent Representative	
12	Assist. Prof. Dr. Gaikwad S.P.	IQAC Coordinator	

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Chinchwad, Pune -411019

Meeting No. -25 IQAC committee (2024-25)

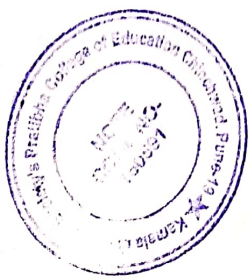
Date: 17/06/2025 Time: 2.00 pm

Venue: Pratibha College of Education, Chinchwad, Pune -19

Sr. No	Points	Action Taken
1.	To check out the plan of action towards quality management enhancement for the academic year 2024-25	Various quality enhancement programmes were implemented throughout the year which are as follows: 1. Subject wise year plans and notes were prepared for best implementation of curriculum. 2. Subject wise orientations were given for all practicals and activities so that students can complete it effectively & in time. 3. For all the microteaching skills and different types of lessons, orientations and demo lessons were conducted. 4. Teaching Aids Workshop was conducted for preparation of different teaching learning material by students. 5. Different Curricular, Co-curricular and Extra Curricular activities includes • First Year Induction Programme • Bhondala • Dr. Babasaheb Jaykar Vyakhyanmala • Lifelong Learning Lecture Series • Christmas Day Celebration • Bhagwat Gita Pathan • Consumer day celebration • Nirbhay Kanya Abhiyan • Yuva din • Makar Sankranti Celebration • Geography day • Science day

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		• Republic day celebration • Smart writing workshop • Marathi Rajbhasha Divas • Dr. Babasaheb Ambedkar Jayanti. • Sanvidhan Din Celebration • Excellent Lesson State Level Competition 6. In social service related activities, institute organized Tree-plantation and environment protection programmes. 5. For the improvement of quality, staff members joined FDP's and also participated in seminars, workshops and paper presentations. 6. Health &Yoga Programme was carried out throughout the year. State Sports Day was celebrated. As this is a training Programme in micro teaching course, each and every micro- skill was oriented and demonstrated by teachers. Excellent lesson trophy-intercollegiate lesson competition was organized in which different B.Ed. colleges in Pune district were participated. Sport activities were also carried out throughout year with guest lectures and sports event. Under student welfare programme, through 'Nirbhay Kanya' scheme, 'self-defense' training was given to girl students. Practice lessons, Internship programme, were done as per planning. In life-long learning lecture series, different lectures were organized on different subjects like Cyber Security, Food and Health etc. Models of reaching workshop was organized for B.Ed. students.
2	AQAR Preparation	In the month of December 2024, we have successfully submitted AQAR of educational year 2023-24 Now study of NAAC new attributes is going on.



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Pratibha College of Education

Chinchwad, Pune -411019

Meeting No. -25

IQAC committee (2024-25)

Date: 17/06/2025

Time: 4.00 pm

Venue: Pratibha College of Education, Chinchwad, Pune -19

Sr.No.	Name of the Members	Designation	Signature
1	Dr. Pornima Kadam	Chairperson	
2	Dr. Deepak Shah	Management Representative	
3	Dr. Sushil Muthiyan	Local Society Member	
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